

Summary of Minutes
Regular Board Meeting
August 12, 2013

President, John R. Quinn called the meeting to order at 7:13 PM.

Superintendent Dr. Bernard S. Prevuznak led the Pledge of Allegiance to the Flag.

Board Secretary Leonard B. Przywara called the roll.

8 MEMBERS PRESENT: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

1 MEMBER ABSENT: Evans

President Quinn stated:

- The chair wishes to announce that the Board held an Executive Session prior to the Regular Board Meeting of August 12, 2013.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

Mr. Latinski moved, seconded by Miss Katsock, to approve the minutes of the Regular Board Meeting of June 10, 2013 and the Special Board Meeting of June 27, 2013 and dispense with the reading of those minutes.

The vote was as follows:

All In Favor: 8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

Treasurer's Report

Business Manager/Board Secretary, Leonard B. Przywara, presented the Treasurer's Report for the month ending May 31, 2013 and the Treasurer's Report for the month ending June 30, 2013.

Mr. Latinski moved, seconded by Miss Katsock, to accept the Treasurer's report for the month ending May 31, 2013. The vote was as follows:

8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

Mr. Latinski moved, seconded by Mrs. Toole, to accept the Treasurer's report for the month ending June 30, 2013. The vote was as follows:

8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

There were **no bids to be opened**

Unfinished Business

Miss Katsock motioned, seconded by Mrs. Toole, that any candidate interviewed by the interview committee, recommended by the interview committee and hired by the Wilkes-Barre Area School District Board of Education as a permanent substitute, in which the permanent substitute receives a satisfactory evaluation by the Administration of the Wilkes-Barre Area School District, shall then receive the next open temporary professional employee position. The vote was as follows:

8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

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Rev. Walker motioned seconded by Miss Katsock, that a committee be formed to revise the current Hiring Policy of the Wilkes-Barre Area School District and that the Committee will finalize revisions by November 1, 2013. The vote was as follows:

8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

A discussion prior to vote determined that the Hiring Policy Committee was comprised of Board Members, Mr. Latinski, Dr. Susek and Dr. Corcoran (Chairperson of Hiring Policy Committee). It was determined that since Dr. Corcoran is no longer a Member of the Board of Directors of Wilkes-Barre Area School District, the Hiring Policy Committee will now consist of the following Board Members: Rev. Walker, Chairperson, Mr. Latinski and Dr. Susek.

Communications from Citizens

The following citizens addressed the Board in regard to the restrictions that have been enacted in regard to the use of the concession stand located at Wilkes-Barre Memorial Stadium.

1. James Chmiola, 44 Clarks lane, Plains, PA
2. Melissa Strother, 375 S. Franklin Street, Wilkes-Barre, PA

Both Mr. Chmiola and Ms. Strother expressed to the Board the need to have the Board grant permission to allow the use of a gas grill at the concession stand of Wilkes-Barre Memorial Stadium during the scheduled season Football games which would include all High School Games along with Mini Mohawks and Heights Packers scheduled football games. Both individuals stated to the Board that without the use of a grill their fund raising capabilities would be so drastically cut, that it would be impossible to provide the funds that are normally provided to the teams. Ms. Strother assured the Board that the Wilkes-Barre Mini Mohawks and Heights Packers have never left a grill at the stadium and would assure the Board that if permission is granted for the use of a grill, the same practice will continue as has in the past in regard to the use of the grill and the removal of the grill after each game. Mr. Chmiola acknowledged to the Board that his organization would also guarantee the Board that if permission was granted for the use of a grill; all guidelines would be followed for the removal of the grill after each and every game. Mr. Chmiola also explained to the Board that the use of electric outlets was very limited and it was very easy to short circuit outlets. Mr. Chmiola offered to install new wiring for all electric outlets in the sheds at his own expense.

Continuation of **Communications from Citizens**

Following the comments of both Mr. Chmiola and Ms. Strother the Board returned to Unfinished Business.

Miss Katsock moved, seconded by Mr. Latinski, to return to Unfinished Business. The vote was as follows:
All In Favor: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

Miss Katsock moved, seconded by Mr. Latinski, to allow the use of sternos and propane, however items must be removed following their use at each game; if not removed, the District will confiscate the items and offending parties will lose all privileges for the future. The vote was as follows:

8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

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Continuation of **Communications from Citizens**

3. Bob Kadluboski, Wilkes-Barre, PA
Mr. Kadluboski addressed the Board in regard to the recent appointment of Brian Leighton as a Home & School Visitor for the Wilkes-Barre Area School District and expressed his concern to the Board regarding Mr. Leighton not having the proper certification at the time he was hired and also stating that it was expressed by several Board Members that Mr. Leighton was not the most qualified applicant who applied for the position of Home & School Visitor.

4. Councilman George Brown, 90 Crescent Ave., Wilkes-Barre, PA
Mr. Brown informed the Board that he wished to discuss Gibbey Field. Councilman Brown stated to the Board that Council of South Wilkes-Barre and District A have worked together and recently built two (2) dugouts at Gibbey Field. The money invested, which was a substantial amount, was for the purpose of providing a safe field for all adolescents who use the field. Mr. Brown further noted that there are still problems that need to be addressed at the field, one of which is drainage. Mr. Brown informed the Board that he and District A are working together to raise additional funds to complete necessary repairs and would at this time request any financial help Wilkes-Barre Area School District could provide towards the additional work required at Gibbey Field. Mr. Brown also asked the Board to consider installing bleachers on the home side of Wilkes-Barre Memorial Stadium and perhaps an additional concession stand. Mr. Brown stated that there is a committee comprised of alumni, citizens and business leaders who are willing to raise funds for this purpose and is asking for the District's cooperation and funding.

5. Jack Nolan, 42 Lawrence Street, Wilkes-Barre, PA
Mr. Nolan addressed the board in regard to Gibbey Field. Mr. Nolan expressed to the Board that the field is used for baseball, soccer and legion baseball and noted that to complete the necessary drainage repairs it would cost approximately \$4,000 to \$5,000. Mr. Nolan stated that the baseball, soccer and legion baseball Booster Clubs are all holding fund raisers to raise funds for the needed repairs to Gibbey field and Mr. Nolan requested financial help from Wilkes-Barre Area School District for the repairs necessary at Gibbey field.

6. Tracey Hughes, 73 Spruce Street, Wilkes-Barre, Pa.

Ms. Hughes addressed the Board in regard to the recent appointment of a Home & School Visitor. Ms. Hughes noted that it was reported that the individual who was appointed did not possess the proper certification. Ms. Hughes asked the Board if they were aware of this fact at the time of the appointment and also asked if the individual who was recommended by the Hiring Interview Committee possessed the proper certification for the position of Home & School Visitor.

Ms. Hughes addressed President John Quinn, and stated that Mr. Quinn was quoted in the paper as saying "Believe me, if you saw the kind of places these people go to, most people wouldn't have the guts to take those kinds of jobs". Ms. Hughes asked Mr. Quinn what he meant by that statement, and stated that she (Ms. Hughes) personally find those remarks unethical and very disturbing. Ms. Hughes requested that the Board reevaluate their decision to have John Quinn as Board President. Ms. Hughes went on to state that as a taxpayer, resident and most importantly a parent, she (Ms. Hughes) finds these remarks along with other remarks very inappropriate.

Ms. Hughes also addressed the Board in regard to some upcoming vacancies, such as Principal and Assistant Principal. Ms. Hughes asked if these positions are posted and also asked, if they are filled as a temporary position, do they automatically become a permanent position for the person who was appointed as a temporary Principal/ Assistant Principal.

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Ms. Hughes also asked if there is an entrance to the Administration Building for handicapped individuals who wish to attend Board Meetings.

Miss Katsock informed Ms. Hughes that there is a ramp located on the lower level that can be accessed by using the Handicap entrance door and they will then be able to get to the elevator which will take them to the 2nd floor where the Board room is located.

Attorney Wendolowski addressed Ms. Hughes in regard to the appointment of the Home & School Visitor. Attorney Wendolowski stated that the individual who was hired does have the certification, however, the certification is inactive. Attorney Wendolowski further stated that he spoke with the Department of Education and all that is required to activate the certification is a certified copy of the transcripts, which is on the way. Mr. Wendolowski noted that the classes have already been taken, and that was verified by the University.

Ms. Hughes asked if the certification of the person who was not hired was active.

Attorney Wendolowski responded he believed so.

Attorney Wendolowski stated that the final line is, you can accept a position with an inactive certification at the time of hire and you can be a permanent substitute for ninety (90) days according to the Department of Education.

At this time Ms. Hughes asked Mr. Quinn what he meant by his statements that were quoted in the newspaper.

Mr. Quinn responded that it is a tough situation and he knows from his years at teaching at Coughlin that there are some delicate situations.

Ms. Hughes asked Mr. Quinn if he was referring to disadvantaged individuals.

Mr. Quinn responded "no", I am referring to students who are violating school rules/laws.

Ms. Hughes asked Mr. Quinn "isn't that the job of a home and school visitor".

Prior to the below responses of Attorney Wendolowski, Ms. Hughes asked Attorney Wendolowski not to speak for Mr. Quinn.

Attorney Wendolowski stated that he works with the Home & School Visitors frequently and they are often required to visit areas that are known to be high crime areas.

Ms. Hughes asked if they take a police officer with them on these occasions.

Attorney Wendolowski responded that at times they are accompanied by a police officer.

Ms. Hughes asked "what place is Mr. Quinn referring to".

Mr. Quinn responded that he had nothing in particular in mind and probably made a mistake when making that statement.

Ms. Hughes requested that the Board reconsider Mr. Quinn representing the District.

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Miss Katsock motioned, seconded by Rev. Walker, to grant an additional two (2) minutes of the seven (7) minutes allotted to Ms. Hughes in order for Dr. Prevuznak, Superintendent, to answer Ms. Hughes's questions regarding appointments of Acting Principals/Assistant Principals.

All In Favor: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

Dr. Prevuznak informed Ms. Hughes that a temporary appointment to a position takes place when a temporary vacancy occurs. A vacancy occurs when an employee submits a letter of resignation or retirement from the position they hold. Dr. Prevuznak explained that when a letter of resignation or retirement is received and accepted by the Board of Directors, there will be a posting for that specific position and all qualified applicants will be interviewed.

7. Linda Urban, 254 George Avenue, Wilkes-Barre, PA
Ms. Urban addressed the Board in regard to the recent appointment of Brian Leighton as a Home & School Visitor for the Wilkes-Barre Area School District. Ms. Urban stated that she had spoken with Mr. Przywara, Board Secretary, and was given a copy of the recent posting for the Home & School Visitor position. Ms. Urban stated that in her opinion the posting appeared to be a lateral transfer type posting due to the fact that the available position was not advertised in the newspapers for the general public. Ms. Urban also stated that Mr. Przywara informed her that it would cost approximately \$2,200.00 to advertise in local newspapers. Ms. Urban went on to inform the Board that she is a woman, a college graduate and a Navy Veteran and she understands that the other applicant for the Home & School Visitor who is qualified is a female. Ms. Urban asked Mr. Quinn "when you referred to those types of places" was the female applicant overlooked because of that issue. Ms. Urban stated that the female applicant was equally qualified and does possess current certification. Ms. Urban referred to and referenced the Hiring Policy of the Wilkes-Barre Area School District and how it related to the hiring of Veterans. Ms. Urban requested that the Board rescind the hiring of Brian Leighton as Home & School Visitor on the basis that you have discriminated against a woman and a Veteran and have overlooked a qualified female candidate.
8. Kevin Perluk, 167 Dana Street, Wilkes-Barre, PA
Mr. Perluk addressed the Board in regard to the recent hiring of the Home & School Visitor. Mr. Perluk stated that he did apply for the position and he was in the process of completing classes for the credentials and certification of Home & School Visitor. Mr. Perluk asked why he was not called for an interview.

Dr. Prevuznak, Interim Superintendent, informed Mr. Perluk that since he was still completing courses for the necessary credentials, it was not possible to consider him as an applicant.

LUZERNE INTERMEDIATE UNIT

Miss Katsock informed the Board that the last meeting of the LIU was held on August 7, 2013 and both she (Ms. Katsock) and Mr. Galella were sworn in for a three (3) year term. The Reorganization Meeting was also held and all Officers of the LIU Board remain the same.

WILKES-BARRE AREA CAREER AND TECHNICAL CENTER

Mr. Latinski stated the minutes from the last meeting of the Wilkes-Barre Career and Technical Center were provided to the Board of Wilkes-Barre Area School District in the packet that was sent to them by Leonard Przywara, Business Manager/Board Secretary and the next meeting of the Wilkes-Barre Career and Technical Center is scheduled for Monday, August 19, 2013.

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CURRICULUM COMMITTEE REPORT

Mr. Latinski presented the following report and recommendations for the Board's approval:

1. That approval be given to enter into a contract with Northeastern Educational Intermediate Unit, 1200 Line Street, Archbald, PA for special education services for the 2013-2014 school year. A complete copy of the contract (Exhibit "A") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
2. That approval be given to enter into an Agreement with The Children's Service Center of Wyoming Valley, Inc., 335 South Franklin Street, Wilkes-Barre, PA to provide an educational component within its Milford E. Barnes Jr. School – Partial Hospitalization Program (PHP), with recognized educational costs offset by the home school district. A complete copy of the agreement (Exhibit "B") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.

**Mr. Latinski moved, seconded by Miss Katsock, to adopt the report. The vote was as follows:
8 Ayes:** Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

BUDGET FINANCE COMMITTEE REPORT

Mr. Elmy presented the following report and recommendations for the Board's approval:

A. ADMINISTRATIVE

1. That approval be given to the below listed payments:

Contractor	Project	Fund	Cert/Applic. Invoice #	Payment Due
Apollo Group, Inc.	G.A.R. memorial Stage & HVAC	Capital Projects	08	\$709.80
Apollo Group, Inc.	District Wide Security Camera Network	Capital Projects	01	\$1, 290.27
Leonard Engineering, Inc.	G.A.R. Auditorium Lighting	Capital Projects	03	\$750.00
Pittsburg Stage, Inc.	G.A.R. Auditorium Lighting	Capital Projects	6139	\$109,000.00
Pittsburg Stage, Inc.	G.A.R. Auditorium Lighting	Capital Projects	6179	\$20,992.00
Yannuzzi, Inc.	G.A.R. Auditorium HVAC System Upgrade	Capital Projects	01	\$63,157.50

2. That approval be given to exonerate the following listed property owners from the payment of school property taxes. The Pennsylvania State Veterans' Commission for Real Estate Tax Exemption has verified with the Department of Veterans Affairs that the property owners are totally and permanently disabled as a result of service connected causes incurred during a period of war or armed conflict.

PROPERTY OWNER	ADDRESS	EFFECTIVE DATE
Foster W. Brague	6 Driftwood Drive, Plains PA	September 25, 2012
Eugene Deininger	9 Grove Street, Wilkes-Barre, PA	January 14, 2013
Jack E. Minet, Jr.	33 New Street, Wilkes-Barre, PA	December 14, 2012

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3. That approval be given to enter into an Agreement for Participation in the Child Nutrition Program for the 2013-2014 school year with the following organizations. A copy of each agreement is on file in the Office of the Board Secretary.
- a. Alternative Learning Center/Luzerne Intermediate Unit 1
 - b. The Milford E. Barnes Junior School
4. That approval be given to designate Franklin Security Bank, 1065 Highway 315, Wilkes-Barre, PA as the depository in respect to the Whole Life Group Account Fund.

B. FEDERAL

That, in accordance with the authority of the Board, the following Federal Project wire transfer #135 and Chapter I wire transfers #1144-1158 and check #630-632 and checks #1213-1217 were drawn for payment since the last special meeting of the Board of Education held on June 27, 2013 be approved.

- C. That payment be approved for the following General Fund wire transfers #1995-2012 and checks #32371-32387 and Food Service checks #2251-2260 which were drawn for payment since the last special meeting of the Board of Education held on June 27, 2013.
- D. That the checks listed on the following pages # 32388-32533 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

Mr. Elmy moved, seconded by Mr. Latinski, to adopt the report. The vote was as follows:

8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

1 Nay: Katsock – items: A, C & D

There was no **ATHLETIC COMMITTEE REPORT**

There was no **CONTRACTED SERVICES COMMITTEE REPORT**

BUILDING & GROUNDS COMMITTEE REPORT

Dr. Susek presented the following report and recommendations for the Board's approval:

1. Requests for USE OF SCHOOL FACILITIES:

The Wyoming Valley Concert Band requests permission to use the Coughlin High School band room for rehearsals on Monday evenings, August, 2013 through December, 2013 and also April, 2014 through May, 2014 from 7:00 PM to 9:00 PM. The Wyoming Valley Concert Band is conducted by Donald Williams, Coughlin High School Guidance Counselor and he will supervise the use of the band room at Coughlin High School. Proof of insurance has been provided to Wilkes-Barre Area School District.

Dr. Susek moved, seconded by Mrs. Toole, to adopt the report. The vote was as follows:

All In Favor: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

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There was no **LEGISLATIVE /FEDERAL REPORT**

Dr. Susek presented the following report and recommendations for the Board's approval:

MATERIAL SUPPLIES REPORT

1. That having inspected the bids opened on July 1, 2013 that the award is made to the following bidders:

Cafeteria Smallwares and Supplies

2013-14 WBASD Food Service Smallwares Order List

Heights-Murray

Item Name/Description	Stock #	Qty.	U/M	<u>LOW</u>	<u>AWARD</u>
Round Nose Cart	43438	3	ea	\$150.48	HUBERT
Miler Wrap Dispenser	75405	2	ea	\$67.00	NOVA
Serving Spoons	34900	6	ea	\$1.75	HUBERT
Serving Spoons	34900	6	ea	\$1.75	HUBERT
Refridge/Freezer Therm	68957	6	ea	\$3.50	NOVA
Urn Cups	51374	4	ea	\$10.40	NOVA
Pizza Cutters	95368	6	ea	\$3.82	HUBERT
Thermometers	33356	24	ea	\$12.95	NOVA
x Pediter Cutting Boards	90426	6	ea	\$12.18	RICE'S
Pail with Bail	61606	2	ea	\$17.75	NOVA
Pail with Bail	69742	2	set	\$3.75	NOVA
Steam Pans	36633	12	ea	\$19.90	NOVA
Steam Pans	42696	12	ea	\$26.00	NOVA
Solid Flat Covers	82802	24	ea	\$11.95	NOVA
Pan Grates	11581	12	ea	\$3.95	NOVA
Sunkist Sectionizer	64076	2	ea	\$286.50	RICE'S
Insta Slice (Tomatoes)	40047	2	ea	\$325.00	NOVA
Basket Tray	40904	12	ea	\$16.25	HUBERT
Steel Dolly	96130	1	ea	\$123.99	HUBERT
Aluminum Bun Pans	56660	25	ea	\$10.89	RICE'S
20oz. Bottle Med. Valve	35354	24	ea	\$2.20	HUBERT
Optional Tip Lid	15771	4	pks	\$4.50	NOVA
Electric can opener	45119	2	ea	\$1,307.31	RICE'S
Hamburger Turner	29493	6	ea	\$14.77	HUBERT
Utility Cart	22641	2	ea	\$949.00	NOVA
Mini Platform Truck	44225	1	ea	\$138.26	HUBERT

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Solomon-Plains

Item Name/Description	Stock #	Qty.	U/M	<u>LOW</u>	<u>AWARD</u>
plastic tongs	90788	6	ea	\$2.79	RICE'S
blank freezer label	72538	2	ea	\$8.74	HUBERT
blank dissolvable label	56859	2	ea	\$8.73	RICE'S
silicone tongs- locking	93374	2	ea	\$4.95	NOVA
hamburger turner	85849	2	ea	\$4.95	NOVA
pizza cutter	45224	6	ea	\$19.05	RICE'S
cutting boards	28815	1	set	\$17.08	RICE'S
steam table pan full	42696	6	ea	\$25.90	NOVA
steamtable lid full	82802	6	ea	\$13.25	NOVA
steamtable half pan	87548	6	ea	\$16.50	NOVA
steamtable half pan lid	53062	6	ea	\$6.25	NOVA
plated bowl scraper	27721	2	ea	\$0.92	RICE'S
spatula 9.5"	68372	4	ea	\$2.99	RICE'S
12qt container	47411	2	ea	\$13.39	RICE'S
lids for 12 and 18 qt container	83126	4	ea	\$3.08	RICE'S
18 qt container	57142	2	ea	\$19.88	RICE'S
4qt container	71431	4	ea	\$6.61	RICE'S
4qt container lid	90076	4	ea	\$1.50	HUBERT
12qt container	82540	4	ea	\$18.90	NOVA
12 qt container lid	16997	4	ea	\$4.15	HUBERT
6" 1/3 size container	66575	6	ea	\$4.43	RICE'S
6" 1/3 size lid	38643	6	ea	\$2.70	RICE'S
high heat oven mitt	13526	2	ea	\$22.80	RICE'S
HD unlined nitrile gloves	60146	2	ea	\$14.25	NOVA
floor fan	60991	1	ea	\$144.50	HUBERT
general purpose mat	65553	5	ea	\$25.00	NOVA
dust pan with cover	97550	1	ea	\$9.95	NOVA
dust pan broom	91184	1	ea	\$7.95	NOVA
medium duty poly push broom	64498	2	ea	\$18.48	RICE'S
quik stik 2 speed blender	15893	1	ea	\$79.00	NOVA
alum, bun pans 1/8 size	13641	6	ea	\$8.99	HUBERT
utility buckets	31367	4	ea	\$10.50	NOVA
meat slicer cleaning tool	81119	1	ea	\$7.04	HUBERT
polypropylene bread basket	49034	8	ea	\$2.32	RICE'S

Dodson

Item Name/Description	Stock #	Qty.	U/M	<u>LOW</u>	<u>AWARD</u>
Milk Cooler	64043	1	ea	\$2,423.32	HUBERT

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Saddle bag dispenser	30420	1	ea	\$21.09	HUBERT
Dial oven thermometer	85792	2	ea	\$5.27	RICE'S
color-coded shaker	81938	3	ea	\$4.09	NOVA
paring knife- straight blade	33237	2	ea	\$4.75	RICE'S
heavy duty lined latex gloves	62897	6	ea	\$4.20	RICE'S
32oz spray bottle	73405	4	ea	\$1.95	NOVA
storage box stacks (8Qt)	38365	2	ea	\$10.05	RICE'S
storage box stacks (6Qt)	28636	2	ea	\$8.56	RICE'S
storage box stack lids (678Qt)	67410	4	ea	\$2.18	RICE'S
CC spectrum storplus box	32740	2	ea	\$65.00	NOVA
lids	50151	2	ea	\$17.90	NOVA

Flood

Item Name/Description	Stock #	Qty.	U/M	<u>LOW</u>	<u>AWARD</u>
glove dispenser	18382	2	ea	\$21.49	RICE'S
digital thermometer	33356	12	ea	\$8.95	NOVA
strainer	32531	1	ea	\$9.95	NOVA
cutting boards	56741	1	ea	\$70.93	HUBERT
sandwich spreader	50997	4	ea	\$3.95	NOVA
half size pans	78110	12	ea	\$5.95	NOVA
SS beverage tents	67866	1	ea	\$3.12	RICE'S
SS beverage tents	81416	1	ea	\$3.12	RICE'S
springless universal disher	27934	4	ea	\$12.95	NOVA
pizza cutter	95368	2	ea	\$3.95	NOVA
paring knife	60509	4	ea	\$3.56	HUBERT
produce knife	51612	4	ea	\$6.28	HUBERT
knife sharpener	66126	1	ea	\$10.95	NOVA
scraper	27721	12	ea	\$0.92	RICE'S
pan rack	59914	1	ea	\$424.94	HUBERT
oven mitt	34662	12	ea	\$10.75	NOVA
kevlar sleeve	57344	4	dz	\$70.35	HUBERT
oven mitt	34662	12	ea	\$10.75	NOVA
burn treat	58645	2	ea	\$25.57	HUBERT
floor sweeper	46203	1	ea	\$44.00	NOVA
pan rack	60499	1	ea	\$293.00	RICE'S
portion server	11797	4	ea	\$4.95	NOVA
knife guard	84768	6	ea	\$1.88	HUBERT
knife guard	28769	4	ea	\$2.25	NOVA
pan liners	32497	1	ea	\$36.65	RICE'S
pan liners	38408	1	ea	\$36.65	RICE'S

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Kistler

Item Name/Description	Stock #	Qty.	U/M	<u>LOW</u>	<u>AWARD</u>
large cart	44683	1	ea	\$199.00	NOVA
quikklean oven mitt	91862	2	ea	\$28.69	HUBERT
anti-fatigue mat	36581	1	ea	\$115.00	NOVA
anti-fatigue mat	15209	4	ea	\$52.50	NOVA
dust pan	54033	1	ea	\$9.95	NOVA
spray bottles	28522	2	pk	\$7.88	RICE'S
kleen-pail	25203	6	ea	\$4.75	NOVA
freezer label	72538	2	ea	\$8.74	HUBERT
saddle bag dispenser	13918	2	ea	\$36.60	HUBERT
food storage box	25604	4	ea	\$6.61	RICE'S
storage box lids	63121	4	ea	\$1.70	RICE'S
food storage box	28636	4	ea	\$8.56	RICE'S
storage box lids	67410	4	ea	\$2.18	RICE'S
pan rack covers	11148	1	ea	\$194.94	HUBERT
pan rack covers	62553	3	ea	\$29.00	NOVA
plate and bowl scrapers	27721	6	ea	\$0.90	NOVA
plastic flat blade	73568	2	ea	\$2.79	HUBERT
polycotton hot pad	36433	4	ea	\$15.87	HUBERT
nomex hot pad	90710	4	ea	\$23.31	HUBERT
quikklean oven mitt	90808	4	ea	\$26.09	HUBERT
stainless hot plate	42128	1	ea	\$111.15	HUBERT
sandwich spreader	21573	12	ea	\$8.27	HUBERT
sandwich spreader	50997	12	ea	\$7.78	HUBERT
panliners halflong	32497	1	ea	\$36.65	RICE'S
panliners halflong	38408	1	ea	\$36.65	RICE'S

GAR

Item Name/Description	Stock #	Qty.	U/M	<u>LOW</u>	<u>AWARD</u>
Hubert pizza cutter	95368	4	ea	\$3.95	NOVA
utility slicer	90864	6	ea	\$11.95	NOVA
narrow curved boning knife	13112	6	ea	\$13.50	NOVA
heavy duty unlined nitrile gloves	60146	6	ea	\$13.90	NOVA
food storage containers	40357	6	ea	\$8.56	RICE'S
food storage containers	55099	6	ea	\$13.39	RICE'S
food storage containers	75098	6	ea	\$2.18	RICE'S
food storage containers	79084	6	ea	\$3.08	RICE'S
round storage container	91436	3	ea	\$1.84	HUBERT
storage container lids	47411	3	ea	\$1.86	RICE'S

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flexible cutting mats	29753	3	ea	\$22.90	NOVA
bun pan racks	23646	1	ea	\$139.00	NOVA
napkin dispensers	14100	4	ea	\$48.00	NOVA
electric can opener	49769	1	ea	\$605.34	HUBERT
wide-mouth squeeze bottles	58598	6	ea	\$0.65	NOVA
stainless steel knife	27705	2	ea	\$175.99	RICE'S
conveyor toaster	12587	1	ea	\$490.00	NOVA
12cup/2 warmer pourover brewer	40717	1	ea	\$270.18	HUBERT
round food container	34081	2	ea	\$11.90	NOVA
lids	38163	2	ea	\$3.75	NOVA
china cap strainers	48924	2	ea	\$14.90	NOVA
hand scrapers	60933	4	ea	\$10.59	HUBERT
water proof timer	75618	2	ea	\$14.99	RICE'S
high heat utensils	99461	2	ea	\$8.54	HUBERT
medium silicone spatula	95911	2	ea	\$8.11	HUBERT
wall shelf	56062	9	ea	\$79.00	NOVA
open wire shelf cart	36755	1	ea	\$219.00	NOVA
clear bin drawer cart	29049	2	ea	\$339.15	HUBERT
poly corn broom	23836	1	ea	\$13.59	HUBERT
speed broom	17672	2	ea	\$23.47	HUBERT
roll 'n grip rack	67557	2	ea	\$28.29	HUBERT
large spatula	99461	2	ea	\$8.54	HUBERT

Coughlin

Item Name/Description	Stock #	Qty.	U/M	<u>LOW</u>	<u>AWARD</u>
baskets	34212	12	ea	\$1.55	NOVA
plan and prep recipe converter	24555	1	ea	\$18.69	HUBERT
urn cups	79927	2	ea	\$3.90	NOVA
urn cups	61989	2	ea	\$6.15	NOVA
urn cups	51374	2	ea	\$10.40	NOVA
measuring cups	84967	2	ea	\$3.70	NOVA
measuring spoons	42456	2	ea	\$2.50	NOVA
shaker with lid	81938	2	ea	\$4.09	NOVA
shaker with lid	81938	2	ea	\$4.09	NOVA
shaker with lid	81938	2	ea	\$4.09	NOVA
spoodle	69909	4	ea	\$5.95	RICE'S
spoodle	69909	4	ea	\$5.95	RICE'S
spoodle	69331	4	ea	\$6.95	RICE'S
spoodle	69331	4	ea	\$6.95	RICE'S
spoodle	87762	4	ea	\$7.95	RICE'S
spoodle	87762	4	ea	\$7.95	RICE'S

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ladle	19767	3	ea	\$2.75	NOVA
ladle	49000	4	ea	\$3.55	NOVA
ladle	52464	4	ea	\$3.90	NOVA
ladle	57491	4	ea	\$4.90	NOVA
turner	85811	2	ea	\$3.95	NOVA
pan scraper	59563	4	ea	\$2.88	HUBERT
turner	37626	4	ea	\$2.36	HUBERT
spreader	99565	4	ea	\$1.76	HUBERT
set of 4 cutting boards	50829	1	ea	\$53.48	HUBERT
heavy duty mixing bowls	82831	4	ea	\$10.90	NOVA
whips (french)	42234	2	ea	\$3.95	NOVA
plastic soft spoon	69783	4	ea	\$2.95	NOVA
pie marker	43107	1	ea	\$3.95	NOVA
plastic shelf cart	25049	2	ea	\$170.15	HUBERT
rectangle baskets	67852	2	ea	\$20.50	HUBERT
paring knife		2	ea	\$4.55	NOVA

Meyers

Item Name/Description	Stock #	Qty.	U/M	<u>LOW</u>	<u>AWARD</u>
stackable bin	57745	4	ea	\$176.00	RICE'S
bus bins	50222	2	ea	\$7.67	HUBERT
acrylic box	19313	1	ea	\$127.00	RICE'S
acrylic box	17747	2	ea	\$72.77	HUBERT
dissolvable labels	18222	4	ea	\$8.73	RICE'S
stainless tents	79187	1	ea	\$3.12	RICE'S
stainless tents	81416	1	ea	\$3.12	RICE'S
stainless tents	67866	2	ea	\$3.12	RICE'S
stainless tents	45627	1	ea	\$3.75	NOVA
all purpose digital thermometer	99623	3	ea	\$14.95	NOVA
all purpose thermometer	93884	3	ea	\$2.95	NOVA
warewashing thermometer	60982	2	ea	\$25.90	NOVA
vegetable peeler	83660	3	ea	\$2.95	RICE'S
hubert pizza cutter	95368	3	ea	\$3.95	NOVA
produce knife	51612	2	ea	\$6.28	HUBERT
compact electric can opener	49769	1	ea	\$605.34	HUBERT
rapid-kool	39500	2	ea	\$29.90	NOVA
lids stainless	33625	2	ea	\$28.41	RICE'S
recessed cover	41328	2	ea	\$33.90	NOVA
caterseal	35747	4	ea	\$14.01	HUBERT
non-insulated holding	42413	2	ea	\$1,479.00	NOVA
decanters	88483	2	ea	\$11.90	NOVA

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portable electric	96030	1	ea	\$169.00	NOVA
economy stainless	66330	1	ea	\$275.00	NOVA
optional drawer	66908	1	ea	\$189.00	NOVA
vinyl cover	40286	2	ea	\$96.51	HUBERT
camwear	77031	2	ea	\$26.90	NOVA
camwear	76151	2	ea	\$19.95	NOVA
lids	30883	4	ea	\$4.50	NOVA
pizza rack	49223	1	ea	\$448.80	HUBERT
basic mobile unit	21494	2	ea	\$559.00	NOVA
quick clean oven mitt	90808	4	ea	\$26.09	HUBERT
hot pad	75933	4	ea	\$20.95	NOVA
wire glove box	94870	2	ea	\$20.69	HUBERT
pathway system	79110	2	ea	\$72.00	NOVA
universal drum dollies	65135	1	ea	\$67.90	RICE'S
waste receptacles	83494	2	ea	\$29.43	RICE'S
open top lid	56996	2	ea	\$16.90	NOVA
anti-fatigue	78077	2	ea	\$115.00	NOVA
anti-fatigue	32241	2	ea	\$47.11	RICE'S
pan rack cover	62553	1	ea	\$29.00	NOVA
angled broom	70120	2	ea	\$7.75	NOVA
food-safe cutter	55888	4	ea	\$2.03	HUBERT
plastic tongs	90788	1	ea	\$2.79	RICE'S
plastic tongs	95739	2	ea	\$2.90	RICE'S
pump station	15892	1	ea	\$635.00	NOVA

Alternative Learning Center

Item Name/Description	Stock #	Qty.	U/M	<u>LOW</u>	<u>AWARD</u>
color coded portion servers	86176	3	ea	\$5.52	RICE'S
color coded tongs	47968	1	ea	\$5.76	RICE'S
sofgrip sandwich spreader	15474	2	ea	\$8.78	RICE'S
pizza cutter	95368	1	ea	\$4.42	RICE'S
paring knife	60509	4	ea	\$3.56	HUBERT
black cutting board	88336	1	ea	\$30.13	HUBERT
double loop handle cart	61387	1	ea	\$768.65	HUBERT

Heights-Catering

Item Name/Description	Stock #	Qty.	U/M	<u>LOW</u>	<u>AWARD</u>
MagiCater Mobile Outdoor Grill	81384	1	ea	\$3,900.00	NOVA
Cover, MagiCater Mobile Outdoor Grill	40167	1	ea	\$259.00	NOVA
Black Plastic Tongs, 9"	44421	12	ea	\$2.90	RICE'S

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Black Plastic Tongs, 12"	90482	12	ea	\$3.04	HUBERT
Black Serving Spoons	18463	2	dz	\$1.97	RICE'S
Black Serving Spoons	61430	2	ea	\$1.97	RICE'S
Hollow Handle Buffetware	29032	2	ea	\$8.86	HUBERT
Hollow Handle Buffetware	29030	2	ea	\$6.61	HUBERT
Washable Large Display Baskets	84796	12	ea	\$33.79	HUBERT
Washable Display Baskets	61829	12	ea	\$39.73	HUBERT
Pedestal Stand Basket, liner	24200	4	ea	\$63.66	HUBERT
Triple Mini Basket Display	85161	4	ea	\$43.37	HUBERT
3-Tier Rectangular Stands	33564	4	ea	\$79.11	RICE'S
White Rectangular Platter	58040	10	ea	\$17.55	RICE'S
White Rectangular Platter	61272	10	ea	\$21.55	RICE'S

CHILDRENS SERVICE CENTER

Item Name/Description	Stock #	Qty.	U/M	<u>LOW</u>	<u>AWARD</u>
Thermometer	96990	12	ea	\$5.99	RICE'S
wire cart/Security Cart		1	ea	\$636.98	HUBERT
Anti fatigue mat		2	ea	\$34.34	RICE'S
oval baskets	22476	2	ea	\$2.07	HUBERT
4oz Scoops	62761	2	ea	\$9.59	RICE'S
Serrated Utility Knife	51612	1	ea	\$5.60	RICE'S

2. That having inspected the revised proposal received Thursday August 8, 2013 that the award is made for the following:

District-Wide Access Control (Proximity Card Readers)

Torbik Safe and Lock \$69,265.00
Wilkes-Barre, PA
(See attached exhibit "A")

Mr. Latinski moved, seconded by Miss Katsock, to adopt the report.

Following the below listed comments/concerns:

- Mr. Galella asked if food service has cut costs by 10 %.

Dr. Prevuznak, Superintendent, responded that the Food Service Budget was proposed and passed.
- Miss Katsock had questions regarding Item # 2 – District Wide Access Control (Proximity Card Readers). Miss Katsock asked Attorney Wendolowski to please advise on the legality of a revised proposal without advertising a new bid and questioned the legitimacy of the bid with only one (1) door.

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Attorney Wendolowski responded that the bid is not adding or subtracting so the bid can be revised.

Miss Katsock noted that the original bid was for multiple doors, so the bid was a broad scope. Miss Katsock further indicated that if there was a company who did not bid because it was a broad scope bid and now it is reduced to one (1) door and they now may want to bid something, what kind of legality are we opening ourselves up to.

Attorney Wendolowski noted that it could possibly be a legal issue and the Board Members may wish to entertain a motion to reject all bids and rebid the project. Attorney Wendolowski stated that it is not illegal to do what we are proposing regarding Item # 2 – District Wide Access Control (Proximity Card Readers).

Miss Katsock asked for a consideration to reject all bids and rebid the project.

Mr. Latinski moved, seconded by Miss Katsock, to amend the motion to reject all bids and to rebid the project due to the new scope of the project. The vote was as follows:

7 Ayes: Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

1 Nay: Elmy

Dr. Susek presented the following report and recommendations for the Board's approval:

A. Professional

1. That **Stephanie Brewster** be appointed as an elementary full time substitute teacher for the 2013-2014 school year, effective August 26, 2013.
2. That **Sarah Struckus Edwards** be appointed as a temporary professional employee Reading teacher on the 1st Step of the collective bargaining agreement, effective August 26, 2013.
3. That **Tara Decker** be appointed as a temporary professional employee Special Education teacher on the 1st Step of the collective bargaining agreement, effective August 26, 2013.
4. That **Kelly Campas** be appointed as a temporary professional employee Special Education teacher on the 1st Step of the collective bargaining agreement, effective August 26, 2013.
5. That **Erin Moran** be appointed as a temporary professional employee Special Education teacher on the 1st Step of the collective bargaining agreement, effective August 26, 2013.
6. That **Jill Adams Wujcik** be appointed as a temporary professional employee Special Education teacher on the 1st Step of the collective bargaining agreement, effective August 26, 2013.
7. That **Kristen Patrak** be appointed as a temporary professional employee Special Education teacher on the 1st Step of the collective bargaining agreement, effective August 26, 2013.
8. That **Rachael Mancuso** be appointed as a temporary professional employee Special Education teacher on the 1st Step of the collective bargaining agreement, effective August 26, 2013.
9. That **Dominique Nardone** be appointed as a temporary professional employee Family & Consumer Science teacher on the 1st Step of the collective bargaining agreement, effective August 26, 2013.
10. That **Vito Pasone** be appointed as a temporary professional employee Science teacher on the 1st Step of the collective bargaining agreement, effective August 26, 2013.

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B. CLASSIFIED

Secretarial

1. That the retirement of **Michele C. Anthony** be accepted with regret, effective June 20, 2013.

C. ATHLETICS

1. The following appointments are made for the sport season and will be continued on a season to season basis unless the post is declared vacant by the Board of School Directors:

G.A.R.	Girls Varsity Volleyball	Asst. Coach	Carmen Flores
Meyers	Girls Varsity Volleyball	Asst. Coach	Jocelyn Robertson

ADDENDUM

1. That **Margo Serafini** be appointed Acting Principal at Kistler Elementary School in accordance with the Act 93 Agreement effective, August 19, 2013.
2. That **Robert Watkins** be appointed Acting Assistant Principal at Kistler Elementary School in accordance with the Act 93 Agreement effective, August 19, 2013.
3. That the status of **Laverne O'Boyle** be changed from a Grade IV payroll secretary to a Grade II Secondary Secretary at Solomon/Plains Jr. High School effective, August 19, 2013.

Dr. Susek moved, seconded by Mr. Galella, to adopt the report. The vote was as follows:

8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

1 Nay: Susek – Addendum - # 1, 2 & 3

1 Nay: Toole, – Addendum - # 1 & 2

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New Business

Mrs. Toole motioned, seconded by Mr. Galella, to discontinue the provision for District bussing for school choice students for the coming year (2014-2015). The vote was as follows:

8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

Mrs. Toole motioned, seconded by Mr. Elmy, to approve an agreement in principal with Williams Bus Lines Inc., to extend the existing busing contracts for an additional two years, to consolidate the existing contracts into one written agreement and to consent to a transfer of stock to Student Transportation of America, Inc., subject to the finalization of a written agreement approved and recommended by the Board Solicitor and Business Manager. The vote was as follows:

7 Ayes: Elmy, Galella, Latinski, Susek, Toole, Walker, Quinn

1 Nay: Katsock

Mr. Galella motioned, seconded by Mr. Latinski, to hire additional Resource Officers and Greeters for the District Elementary Schools as proposed to the Board by Officer Brian Lavan, District Resource Officer. The vote was as follows:

8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

Miss Katsock motioned, seconded by Mr. Latinski, to reject the bids for the design of the Security Camera Network as were forwarded to Wilkes-Barre Area School District by Apollo. The vote was as follows:

8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

Miss Katsock motioned, seconded by Mr. Latinski, to have an RFP prepared for a base bid for exterior cameras at all of the building locations, schools and administration building, within the Wilkes-Barre Area School District, with an alternate bid for interior cameras that would outline unit prices to add and delete cameras.

Mr. Galella asked that when possible existing cameras are used.

Miss Katsock agreed to Mr. Galella's request to use existing cameras when possible.

Following the above request from Mr. Galella and the following response from Miss Katsock in regard to use existing cameras when possible the vote for the above motion was as follows:

8 Ayes: Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

There were no **Communications from Solicitors**

Leonard Przywara, Board Secretary/Business Manager announced the following Meeting schedule.

September – 2013

Committee Meeting

Monday, September 9, 2013 – 5:30 PM

Regular Board Meeting

Monday September 9, 2013 – 7:00 PM

Mr. Latinski moved to adjourn the Meeting.

President Quinn adjourned the Meeting at 8:29 PM.